

YOU HAVE TO COMPLETE THE FOLLOWING DATA (marked with *) to ensure prompt follow-up

Title of event *			
Proposal number *		Room assigned *	
Day & Date *		Time slot *	
Organization Name		VAT Number	
Organization Address		Post Code/City	
First name *		Country	
Last name *		Telephone *	
E-mail *		Fax	

AUDIO-VISUAL SERVICES

	UNIT PRICE PER SESSION	Compulsory Technician	QUANTITY	TOTAL
SOUND (standard)				
Additional wired fixed head table microphone (AKG C 747)	20.00 €			0.00 €
Additional wired fixed lectern microphone (AKG C 747)	20.00 €			0.00 €
Additional wireless microphone Sennheiser series Tie-tack style	70.00 €			0.00 €
Additional wireless microphone Sennheiser series hand/lavalier with stand support	70.00 €			0.00 €
Mp3 recorder* (including 1 CD) for sound recording	60.00 €			0.00 €

Labour included for above standard sound extra equipment

SUBTOTAL SOUNDS 0.00 €

VIDEO (standard)

Plasma screen 42" (providing only regular TV sound)	210.00 €			0.00 €
TFT Screen 19" with video port	275.00 €			0.00 €
Cue light	50.00 €			0.00 €
DVD+CD Player	33.00 €			0.00 €
Compulsory technician with DVD+CD		245.00 €		0.00 €

Labour included for above standard video extra equipment (except when compulsory technician is required above)

SUBTOTAL VIDEO 0.00 €

ADDITIONAL AUDIO-VISUAL SERVICES

Filming/Videorecording				
Camara Sony DSR570 DVCAM (kit ENG) with tripod(*)	301.00 €	245.00 €		0.00 €
	per camera	per camera		
Video tape (DVCAM)	45.00 €			0.00 €

Videconference				
Device unit per day	400.00 €			0.00 €
ISDN line (price per event)	302.00 €			0.00 €
Technician (for set-up, test and event day) - cost may vary according to weekend/evening/holiday overtime		360.00 €		0.00 €

Webstreaming				
Please answer following questions to get quotation - Webstreaming depends on number of concurrent webcasted sessions				
expected number of users				
average quality expected per session/user				

Interpretation is no longer possible

SUBTOTAL ADDITIONAL AUDIO-VISUAL SERVICES 0.00 €

COMPULSORY TECHNICIAN COMBINATIONS

In case you require the following combination of equipment the number of technicians will vary:

	TECHNICIAN PRICE	UNIT	TOTAL
Mp3 only	1 technician	245.00 €	0.00 €
Mp3 + DVD/CD	1 technician	245.00 €	0.00 €
Mp3 + DVD/CD + Camera	minimum 2 technicians	245.00 €	0.00 €

SUBTOTAL COMPULSORY TECHNICIAN COMBINATION 0.00 €

In order to calculate the correct payment, you have to indicate the exact number of technician that you will need according to the above details

GENERAL REMARKS

Please note that in rooms 118-134 (P1 floor), only 1 camera can be placed due to restricted space availability.
For rooms 113-117, 211-212, Plenary B and Conservation Cinema, a maximum of 2 cameras can be placed.
In Auditorium, a maximum of 3 cameras can be placed.

(*) Recording allowed only with written permission from IUCN and according to CCIB regulations



ADDITIONAL AUDIO-VISUAL, TECHNICIAN & FURNITURE AT COSTS FOR WORKSHOPS

IUCN WORLD CONSERVATION CONGRESS BARCELONA 5-14 OCT 2008

ELECTRICITY

CCIB will define the electricity requirements and their location based on the combination of ordered AV and IT equipment and their respective electrical needs. **For any equipment ordered that requires electricity, electrical switch box and appropriate base for sockets MUST be ordered.**

	PRICE PER UNIT	QUANTITY	TOTAL
Electrical box 380V-10kW (compulsory)	124.68 €		0.00 €
Base for socket 2 elements	18.58 €		0.00 €
Base for socket 3 elements	18.90 €		0.00 €
Base for socket 4 elements	19.25 €		0.00 €
Meter of electric cable (5x6 mm ²)	7.28 €		0.00 €

Labour cost included in the electrical equipment

SUBTOTAL ELECTRICITY 0.00 €

FURNITURE

	PRICE PER UNIT	LABOUR COST	QUANTITY	TOTAL
Extra head table 120x70x70 cm with front cover	78.75 €			0.00 €
Black leather chair	40.00 €			0.00 €
Blue Conference chair	15.00 €			0.00 €
Lectern for speakers *	110.00 €			0.00 €
Flipchart with paper and pens	35.00 €			0.00 €
* Labour cost will be applied depending on the quantity of furniture requested and time available for set-up & dismantling		92.40 €		0.00 €

*Rooms 118 to 134 & Room 114 will NOT be equipped by IUCN with a lectern

SUBTOTAL FURNITURE 0.00 €

SUBTOTAL SOUND		0.00 €
SUBTOTAL VIDEO		0.00 €
SUBTOTAL ADDITIONAL AUDIO-VISUAL SERVICES		0.00 €
SUBTOTAL TECHNICIAN COMBINATION		0.00 €
SUBTOTAL ELECTRICITY		0.00 €
SUBTOTAL FURNITURE		0.00 €
TOTAL		0.00 €
20% SURCHARGE (Order after deadline of 10 September) In order to calculate the correct payment, 20% must be added in next cell		0.00 €
16% VAT	16%	0.00 €

Signature	ORDER TOTAL AMOUNT	0.00 €
Date		

All above prices do not include 16% VAT
DEADLINE FOR ORDERING MATERIAL: 10 SEPTEMBER 2008
TO BE RETURNED TO: Grupo Pacifico (workshop-IUCN2008@pacifico-meetings.com)
Should the stock of the material run out, similar equipment will be offered.
Availability of material will be confirmed upon request.