

## Motions Manual for the World Conservation Congress 2008

### Part 2 – Management of motions at the Congress

Part 1 of the Motions Manual described how to prepare and submit a motion for a Resolution or Recommendation. In Part 2 procedures for management of motions in the lead-up to and during the Congress are explained.

The Resolutions Working Group (RWG) met 21–24 June 2008 to review the draft motions submitted by members. The 126 approved motions were posted on the Congress website and mailed to those members requesting printed copies on 6 August 2008. To guide their consideration and decisions the RWG adopted the Principles cited in the Foreword (p. vii) to the approved motions posted on the Congress website: [http://cmsdata.iucn.org/downloads/motions\\_english\\_collated.pdf](http://cmsdata.iucn.org/downloads/motions_english_collated.pdf).

While more members are participating in IUCN's governance and policy development, as reflected in the number of draft motions that were submitted (see Table 1), the time available to discuss and adopt motions is limited.

**Table 1: Status of motions submitted for consideration at the 4<sup>th</sup> World Conservation Congress<sup>1</sup>**

Total motions received by the statutory deadline	155
Motions not accepted for lack of sufficient sponsorship	-6
Motions not accepted because of redundancy or other reasons	-11
Motions contributing to consolidated motions	-20
Total consolidated motions	8
<b>Total motions forwarded to the Congress</b>	<b>126</b>

To provide members with the opportunity to discuss motions addressing key policy issues two tranches of *ad hoc* contact groups are planned. In addition, motions proposing amendments to the proposed Programme 2009–2012, or changes in the governance structure or procedures, will be considered in scheduled Programme Hearings and meetings of the Governance Committee respectively.

The sponsors of each motion are listed following the text of their motion. The first sponsor listed is the "Principal Sponsor", and is the member to which enquiries should be addressed. Additional members which supported a motion are listed under the heading "Endorsements" which follows the official sponsors. "Comments" are provided after the Sponsors and Endorsements, indicating how the motion will be managed at the Congress. For those motions in which the actions would amend the proposed Programme 2009–2012 the impact such motions would have on the Programme is provided by the Programme Working Group. Explanatory Memoranda, if provided by the sponsors, follow the Comments. Note that, as stipulated in § 50 of the Rules of Procedures of the World Conservation Congress, Explanatory memoranda are presented in the language of submission.

Adding sponsors or endorsements to motions is not possible once the motions are posted/published.

If the RWG consolidated two or more motions, the Sponsors of the contributing motions are listed, and, if called for, associated explanatory memoranda are presented following the consolidated motion.

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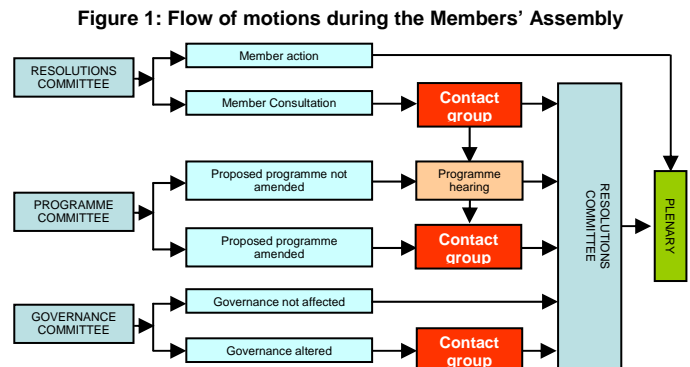
<sup>1</sup> This table is updated according to an accepted appeal after publication of motions, 6 August 2008.

## How motions will be managed during the Congress

All decisions regarding amendment and adoption of motions are in the hands of the members. Several Committees will be established and supported by the Secretariat to serve and support members' consideration and adoption of the motions. Their roles and responsibilities are noted in Annex 1.

The motions that have been posted on the web will be tabled in the opening session of the Members' Assembly on 10 October 2008. The flow of motions to plenary, or through committees and/or contact groups to plenary is as follows (see Figure 1):

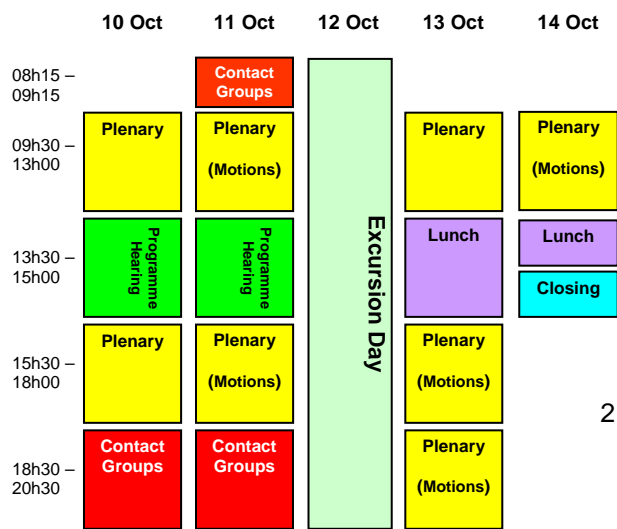
1. Because of the very limited time available to consider motions, those not requiring consultations and/or committee action are referred directly to plenary for consideration.
2. Motions that address substantial policy issues, or members would benefit from greater clarification of the issues or needs the motion addresses, are referred to contact groups before being forwarded to plenary for consideration.
3. All motions calling for actions that would affect the proposed Programme 2009–2012 are referred to the Programme Hearings conducted by the Programme Committee. Those motions that propose actions that are addressed in the proposed programme or could easily be incorporated in the proposed programme will be noted in the Hearings and referred to plenary for consideration. Motions that call for substantial changes in the programme will be referred to a contact group to determine if the actions might be reframed in a manner that would accommodate the interests of those supporting the motion while not causing substantial changes in the programme. If a compromise cannot be agreed, the Resolutions Committee will be advised and the motion will be referred to plenary for consideration. If adopted these motions will amend the proposed programme and will be noted when the proposed Programme 2009–2012 is considered for adoption.
4. Those motions addressing day governance issues are referred to the Governance Committee. Those motions that will not alter existing governance structures or procedures will be referred to plenary for consideration. Those motions that would alter the present governance of the Union will be referred to a contact group for consideration before being referred to plenary for consideration.



## Motions Help Desk

Beginning on 6 October – the first day of the Forum – a Motions Help Desk will be open to answer questions and assist members. It will be located at the entrance to the Secretariat's offices and it will be staffed throughout Congress. The Motions Help Desk will receive appeals and submissions of new motions (with signatures of the requisite five sponsors). You may find out when and where particular Contact Groups will be scheduled, schedules and the status of particular motions.

**Figure 2. Overview of scheduled sessions in the Members' Assembly**



## Contact groups

Contact groups are scheduled to provide members the opportunity to prepare consensus text and/or harmonize text to avoid contradictions in adopted resolutions or recommendations.

Contact groups are planned on the first and second days of the Members' Assembly (see Figure 2). Sessions are scheduled for two hours. The time and place of contact group sessions will be posted on the Congress

website daily, beginning the first day of the Members' Assembly. Observers may attend contact group sessions; however, amendments to motions may only be proposed by members who will have precedence in all discussions and make all decisions taken during contact group sessions.

Contact group sessions will be chaired/facilitated by a delegate appointed by the Resolutions Committee.

During contact group sessions scheduled to address programme-related motions, a representative of the Secretariat will be available to answer questions pertaining to the text under discussion.

A "motion manager" from the Secretariat will record amendments to the text of motions using track changes. The text will be projected so all participants can see the changes. The Chair of the session will guide/facilitate the discussion. Member delegates participating will be asked to confirm acceptance of each amendment that is proposed. To the extent practicable, acceptance of amendments shall be based on the majority view. Where there is no clear majority for one wording over another, both texts may be recorded within square brackets. In such cases one alternative text will be considered by members in plenary. If adopted the alternate is not considered. The whole motion will then be considered.

All proposed amendments to motions will be translated and the revised motion will be scheduled for consideration in a plenary session of the Members' Assembly.

Additional contact groups will be scheduled when requested by the chair of either the Programme or Governance Committee. Subject to availability of staff and space, members may request the Resolutions Committee to schedule a contact group for a motion.

### **Amendments to motions**

Amendments may only be proposed by delegates representing members in good standing and whose credentials have been approved by the Credentials Committee. Amendments may be proposed in any publicly scheduled session, including contact groups, Programme Hearings, Governance Committee meetings or plenary sessions.

The Resolutions Committee, as stipulated in § 59 of the Rules of Procedure of the World Conservation Congress, will decide whether amendments proposed in contact groups, Programme Hearings or Governance Committee meetings are in order. Members may propose amendments to correct factual errors outside of publicly scheduled sessions by submitting a written request to the Resolutions Committee at the Resolutions Help Desk.

Only short (up to 10 words) and clearly presented amendments will be considered during plenary sessions. If more substantial amendments are proposed, or the Chair decides consideration of a motion would be helped by a small group, the Chair may refer the motion to a contact group and invite interested parties to convene immediately to consider the motion. These sessions will be chaired/facilitated by a delegate appointed by the Resolutions Committee. A motion manager will be available to record proposed amendments. The results of these sessions, including revisions to the text of a motion will be reported directly to the plenary.

During plenary sessions amendments to motions will be handled according to the Rules of Procedure of the World Conservation Congress (§ 60). The Chair of the plenary session in which motions are considered will determine the order proposed amendments to a motion will be considered (§ 61). The Chair can also limit the number of interventions and the time for interventions on motions (§ 35).

### **Withdrawal of a motion**

Once tabled for consideration at the opening of the Congress motions become the "property" of the Members' Assembly. However, if the sponsors of a motion wish to withdraw it they may do so by submitting a request in writing to the Resolutions Committee at the Resolutions Help Desk. The request must be signed by the voting representative from each sponsoring institution. When a motion is withdrawn the Chair of the Resolutions Committee will report the decision in a plenary session.

## **Submission of motions during the Congress**

During the Congress, motions may only be submitted by Council or delegates from members in good standing. These motions must be co-sponsored by five members. To be considered, the text of new motions are to be submitted electronically to [motions@iucn.org](mailto:motions@iucn.org) by the deadline: **14h00 on 10 October**. The principal sponsor and four co-sponsors must confirm their sponsorship of the motion in writing at the Resolutions Help Desk before the deadline.

Motions submitted at Congress must be consistent with the objectives of IUCN and not repeat decisions of a prior Session of the World Congress, except in those instances where the underlying issue has not been resolved and/or there remains a need for further action. In addition, new motions can only be approved if: a) the subject is new, b) urgent, c) could not have been foreseen, d) arises out of deliberations of the World Congress, or e) responds to matters on the agenda.

### **Because of the large number of motions being considered, the Resolutions Committee urges members to submit new motions at the Congress only in very exceptional cases.**

Delegates are urged to consult with the Resolutions Committee prior to submitting a new motion to review the criteria and alternatives to achieve their objective, such as amending a motion that has already been approved for consideration or fostering a position in the Programme Hearings or Governance Committee sessions. If it is felt that the only option is to submit a new motion, delegates are requested to prepare their motion according to the guidance provided in Part 1 of this manual: [http://cmsdata.iucn.org/downloads/motions\\_english\\_collated.pdf](http://cmsdata.iucn.org/downloads/motions_english_collated.pdf).

Motions submitted at the Congress will be handled in the same manner as motions submitted prior to the Congress (i.e. verification of standing of sponsors, style edit, technical review, and if approved, translation, duplication and distribution). The Resolutions Committee will decide whether a new motion meets the submission criteria and the principles that the RWG adopted. If a new motion is not accepted by the Resolutions Committee the sponsor may appeal the decision in writing to the Steering Committee of Congress.

## **Voting**

Motions are adopted by simple majority of the votes cast by delegates from members in categories A and B as specified in § 4 of the Statutes. If there is a tie vote the motion is not adopted.

All votes on motions will be recorded electronically. The results of each vote for will be displayed on the screen in plenary at the close of each vote. Abstentions are not recorded unless members request that their abstention be formally recorded.

After a vote has been recorded, any member may submit a written statement explaining his/her vote (§ 72 of the Rules of Procedure of the World Conservation Congress). These statements should be submitted to the Chief Rapporteur (preferably by an electronic medium) within 15 days following the close of the Congress. If such statements are generic they will be published in the Introduction.

## **Designation as Resolution or Recommendation**

The Resolutions Committee will determine whether adopted motions will be recorded as "Resolutions" or "Recommendations" prior to publication of the final text in IUCN's official languages, which will be circulated within 90 days of the close of the World Congress.

## ANNEX 1

### **Statutory Committees**

- **Steering Committee.** The Steering Committee comprises the Preparatory Committee appointed by Council to plan and organize the World Conservation Congress, the President and Vice-Presidents, and the Director General. It oversees all matters pertaining to the management and organization of the Congress. In regards to motions, the Steering Committee will consider appeals of decisions of the Resolutions Working Group concerning motions submitted prior to the Congress and decisions of the Resolutions Committee regarding motions submitted at the Congress. The Steering Committee meets daily.
- **Resolutions Committee.** The Resolutions Committee will be elected at the opening of the Congress. It will oversee and guide the motions process during the Congress. It will establish all contact groups, appoint the chair/facilitators, and provide the charge to which the group is to respond. It will determine how motions will be handled, including to which committee and/or contact group motions will be referred and the schedule of when motions will be considered for adoption in plenary.

The Resolutions Committee will also receive motions submitted during the Members' Assembly, and determine if they meet the statutory criteria for submission.

Members of the pre-Congress Resolutions Working Group automatically serve on the Resolutions Committee; additional members may be nominated by members at the time the proposed Committee is elected.

- **Credentials Committee.** The Credentials Committee will be elected at the opening of the Congress. This Committee examines the credentials of delegates from IUCN members and verifies eligibility to vote and the number of votes that the member may cast. It will report the number of members whose credentials are in order and the total number of votes that may be cast in plenary sessions.
- **Finance and Audit Committee.** The Finance and Audit Committee will be appointed at the opening of the Congress. It reviews the financial status of the Union, the proposed intersessional financial plan, and may be called on during plenary sessions to explain any financial implications actions called for in a motion may have if adopted.

### **Other Congress Committees**

- **Governance Committee.** The Governance Committee will be appointed at the opening of the Congress. It will oversee discussion of proposals by Council to amend the Rules of Procedure for the World Conservation Congress. During publicly scheduled meetings it will also review motions that address aspects of governance of the Union and advise the Resolutions Committee regarding the impact of such motions if adopted. The time and venue of Governance Committee meetings will be announced on the Congress website and at the opening of the Members' Assembly.
- **Programme Committee.** The Programme Committee will be appointed at the opening of the Congress. In two scheduled Programme Hearings it will introduce the proposed intersessional Programme for 2009–2012 and consider those motions that would affect the proposed Programme or Commission mandates if adopted. It will advise the Resolutions Committee on which actions called for in motions are included in the proposed Programme or Commission mandate and which would amend the Programme or mandate if adopted. If determined necessary the Programme Committee can request that an *ad hoc* Contact Group be formed in which case the Resolutions Support Team will schedule the session and provide motion managers.